



# Northside Learning Center Preschool

*A division of Pawsitively Bassett, Inc.*  
EARLY CHILDHOOD DEVELOPMENT & EDUCATION

6721 N. Monroe St., Spokane WA 99208  
www.nlcpreschool.com (509) 328-2002

2018-2019

Dear Parents,

Thank you, for your interest in the Northside Learning Center Preschool. Please, complete the information on the attached form, sign it and mail it to the address given below. We cannot register on line, and do not take debit or credit cards. When we receive your registration form and \$85.00 registration fee (non-refundable), your child is enrolled and his/her place is reserved for fall. If classes are filled we will call you immediately to advise you. You may call or email us to inquire about availability. Sorry, we will not hold a place without the registration form and the \$85.00 registration fee.

Your child's immunization record must be on file when school starts in September, but, it is not necessary to register your child. If you do not have the immunization information, please, forward it before our first day of school. Your child cannot be in attendance without the form on file. We do not have a fax line.

If you have a special request for placement, we will do our best; however, the children are divided by their abilities, both academically and socially, and by age. The emotional development and social skills of a very young four year old differs greatly from those of a four and a half to five year old. Combining those ages together can make the preschool class very difficult for the teacher and for some children. Also, please understand that we cannot guarantee that a specific teacher will be teaching a specific age; OR that she will even be returning in the fall!

## **Our Mailing address is:**

Northside Learning Center Preschool  
c/o Tammy Bassett  
4207 W. Excell Ave.  
Spokane, WA 99208

Phone: (509) 328-2002  
email: tammybassett@nlcpreschool.com

Sincerely,

Tammy Bassett and the preschool staff



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328-2002 www.nlcpreschool.com

OFFICE USE ONLY  
Teacher \_\_\_\_\_  
Reg. fee \$85.00 date \_\_\_\_\_  
Special \_\_\_\_\_

# Fall 2018 REGISTRATION

Class Desired (check one)  2 days a week (TTh)  3 days a week (MWF)  5 days a week (M-F)

Please print

Child's Name \_\_\_\_\_  
Last First Middle Name you want us to use

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_  
Month Day Year Age as of Sept. 2018 Sex Home Phone Additional Phone

Child's address \_\_\_\_\_  
Street City/Zip

Father's Name \_\_\_\_\_ Occupation \_\_\_\_\_

Place of Employment \_\_\_\_\_ Business Phone \_\_\_\_\_ Hours \_\_\_\_\_

Home address & phone (if different from child's) \_\_\_\_\_  
Street City Zip phone

Mother's Name \_\_\_\_\_ Occupation \_\_\_\_\_

Place of Employment \_\_\_\_\_ Business Phone \_\_\_\_\_ Hours \_\_\_\_\_

Home address & phone (if different from child's) \_\_\_\_\_  
Street City Zip phone

Child lives with:  Both Parents  Mother  Father  Guardian Emergency code word: \_\_\_\_\_  
So we can verify who is on the telephone if you call (mother's maiden name, etc)

If no one can be reached at the above phone numbers, what other local responsible adult can be contacted in case of emergency?

Name \_\_\_\_\_ Relationship to child \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Relationship to child \_\_\_\_\_ Phone \_\_\_\_\_

Are there others who may pick up your child from the Northside Learning Center that are NOT listed anywhere above?

Name \_\_\_\_\_ Relationship to child \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Relationship to child \_\_\_\_\_ Phone \_\_\_\_\_

No other person will be allowed to pick up your child from the Northside Learning Center Preschool without a verified call or written permission slip with your signature.

Other children in family (optional) \_\_\_\_\_  
(first name and age, please) \_\_\_\_\_

**PLEASE READ AND SIGN THE CONSENT FORM ON THE REVERSE SIDE**

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PLEASE LIST ANY HEALTH CONDITION (MENTAL OR PHYSICAL) OF WHICH WE SHOULD BE AWARE, THAT MAY REQUIRE SPECIAL ATTENTION.

AND/OR

PLEASE TELL US ANY SPECIAL SITUATIONS THAT WILL HELP US GIVE YOUR CHILD A MORE POSITIVE PRESCHOOL EXPERIENCE. (Example: A new baby at home, a pending divorce, recent death in the family, ill parent. special word for "potty", etc.)

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## CONSENT FORM

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IN CASE OF EMERGENCY, I GIVE MY CONSENT FOR THE NORTHSIDE LEARNING CENTER PRE-SCHOOL STAFF TO TAKE MY CHILD TO THE NEAREST HOSPITAL FOR MEDICAL CARE, TREATMENT OR SURGERY. I UNDERSTAND THAT ALL EFFORTS WILL BE USED TO REACH ME, FIRST.

PARENT'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

Child's Name \_\_\_\_\_

Doctor's Name \_\_\_\_\_ Office Phone \_\_\_\_\_

Date of Last Physical Examination \_\_\_\_\_

Medical Insurance Co. \_\_\_\_\_

Policy Number \_\_\_\_\_

**Photography**, taken at school of my child, can be used for promotional publicity for the Northside Learning Center Preschool.

PARENT'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_





# Certificate of Immunization Status (CIS)

DOH 348-013 January 2010

<b>Office Use Only:</b>	
Reviewed by: _____	Date: _____
Signed Cert. of Exemption on file? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Please print. See back for instructions on how to fill out this form or get it printed from the Immunization Registry.

<b>Child's Last Name:</b> _____	<b>First Name:</b> _____	<b>Middle Initial:</b> _____	<b>Birthdate (mm/dd/yyyy):</b> _____	<b>Sex:</b> _____	<b>I certify that the information provided on this form is correct and verifiable.</b>
Symbols below: ◆ Required for School and Child Care/Preschool ● Required for Child Care/Preschool Only				<b>Parent/Guardian Name (please print):</b> _____	

Vaccine	Dose	Date		
		Month	Day	Year
<b>◆ Hepatitis B (Hep B)</b>				
	1			
	2			
	3			
or Hep B - 2 dose alternate schedule for teens				
	1			
	2			
<b>Rotavirus (RV1, RV5)</b>				
	1			
	2			
	3			
<b>◆ Diphtheria, Tetanus, Pertussis (DTaP, DTP, DT)</b>				
	1			
	2			
	3			
	4			
	5			
<b>◆ Tetanus, Diphtheria, Pertussis (Tdap, Td)</b>				
	1			
	2			
<b>● Haemophilus influenzae type b (Hib)</b>				
	1			
	2			
	3			
	4			
<b>● Pneumococcal (PCV, PPSV)</b>				
	1			
	2			
	3			
	4			

Vaccine	Dose	Date			
		Month	Day	Year	
<b>◆ Polio (IPV, OPV)</b>					
	1				
	2				
	3				
	4				
<b>Influenza (flu, most recent)</b>					
<b>◆ Measles, Mumps, Rubella (MMR)</b>					
	1				
	2				
<b>◆ Varicella (chickenpox) or verify disease 1-4 ▶</b>					
	1				
	2				
<b>Hepatitis A (Hep A)</b>					
	1				
	2				
<b>Meningococcal (MCV, MPSV)</b>					
	1				
<b>Human Papillomavirus (HPV)</b>					
	1				
	2				
	3				
<b>Office Use Only: Immunization information updated and verified with parent/guardian permission:</b>					
Printed Staff Name _____		Date _____		Printed Staff Name _____	
Printed Staff Name _____		Date _____		Printed Staff Name _____	
Printed Staff Name _____		Date _____		Printed Staff Name _____	
Printed Staff Name _____		Date _____		Printed Staff Name _____	

If the child named on this CIS had chickenpox disease (and not the vaccine), disease history must be verified. **Mark option 1, 2, 3, OR 4 below – see, back #5.**

**1)  Chickenpox disease verified by printout from CHILD Profile Immunization Registry**  
Must be marked by printout (not by hand) to be valid.

**2)  Chickenpox disease verified by Health Care Provider (HCP)**  
If you choose this box, mark 2A OR 2B below.  
 2A)  Signed note from HCP attached OR  
 2B)  HCP signed here and print name below:  
 \_\_\_\_\_  
 Licensed health care provider (HCP) Signature \_\_\_\_\_ Date \_\_\_\_\_  
 (MD, DO, ND, PA, ARNP)  
 HCP Printed Name: \_\_\_\_\_

**3)  Chickenpox disease verified by school staff from CHILD Profile Immunization Registry**  
If you choose this box, staff must initial that parent or guardian approves: \_\_\_\_\_ (initial) \_\_\_\_\_ (date)

**4)  Chickenpox disease verified by parent\***  
If you choose this box, fill in the date or child's age when he or she had the disease:  
 Age/Date of disease: \_\_\_\_\_  
 \*Can ONLY verify for some grades, see back #5 (4).

**If the child can show immunity by blood test (titer) and hasn't had the vaccine, ask your HCP to fill in this box.**  
**Documentation of Disease Immunity**

I certify that the child named on this CIS has laboratory evidence of immunity (titer) to the diseases marked. **Signed lab report(s) MUST also be attached.**

<input type="checkbox"/> Diphtheria	<input type="checkbox"/> Mumps	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Hepatitis A	<input type="checkbox"/> Polio	_____
<input type="checkbox"/> Hepatitis B	<input type="checkbox"/> Rubella	_____
<input type="checkbox"/> Hib	<input type="checkbox"/> Tetanus	_____
<input type="checkbox"/> Measles	<input type="checkbox"/> Varicella	_____

Licensed health care provider (HCP) Signature \_\_\_\_\_ Date \_\_\_\_\_  
 (MD, DO, ND, PA, ARNP)  
 HCP Printed Name: \_\_\_\_\_

**Instructions for completing the Certificate of Immunization Status (CIS): printing it from the Immunization Registry or filling it in by hand.**

**#1 To print with info filled in:** First, ask if your health care provider's office puts vaccination history into the CHILD Profile Immunization Registry (Washington's statewide database). If they do, ask them to print the CIS from CHILD Profile and your child's information will fill in automatically. **Be sure** to review all the information, **sign and date the CIS** in the upper right hand box, and return it to school or child care. If your provider's office does not use CHILD Profile, ask for a copy of your child's vaccine record so you can fill it in by hand using steps #2-7 (below):

**EXAMPLE**

**#2 To fill in by hand:** Print your child's name, birthdate, sex, and your own name in the top box.

**#3** Write each vaccine your child received under the correct disease. Write the vaccine type under the "Vaccine" column and the date each dose was received in the "Month," "Day," and "Year" columns (as mm/dd/yyyy). For example, if DTaP was received Jan 12, March 20, June 1, '11, fill in as shown here ▶

Vaccine	Dose	Date		
		Month	Day	Year
<b>◆ Diphtheria, Tetanus, Pertussis (DTaP, DTP, DT)</b>				
DTaP	<b>1</b>	01	12	2011
DTaP	<b>2</b>	03	20	2011
DTaP	<b>3</b>	06	01	2011

**#4** If your child receives a combination vaccine (one shot that protects against several diseases), use the Reference Guide below to record each vaccine correctly. For example, record Pediarix under Diphtheria, Tetanus, Pertussis as **DTaP**, Hepatitis B as **Hep B**, and Polio as **IPV**.

**#5** If your child has had chickenpox (varicella) disease and not the vaccine, **use only one** of these four options to record this on the CIS:

- 1)  If your child's CIS is printed directly from the CHILD Profile Immunization Registry (by your health care provider or school system), and disease verification is found, box 1 is automatically marked. To be valid, this box must be marked by the Immunization Registry printout (not by hand).
- 2)  If your health care provider (HCP) can verify that your child has had chickenpox, mark box 2. Then mark either 2A to attach a signed note from your HCP, or 2B if your HCP signs and dates in the space provided. Be sure your HCP's full name is also printed.
- 3)  If school staff access the CHILD Profile Immunization Registry and see verification that your child has had chickenpox, they will mark box 3. Then, they must initial and date that they got parent or guardian approval to mark this box (i.e. make this change) to the CIS.
- 4)  If your child started kindergarten in the 2008-2009 school year or later, you **CANNOT** use this box. If your child started kindergarten before the 08-09 school year, mark this box if you know he or she has had chickenpox. If you mark box 4, you must also write the approximate age or date your child had chickenpox. To find out which grades require chickenpox vaccine (or history), visit: <http://www.doh.wa.gov/cfh/immunize/schools/vaccine.htm>

**#6** Documentation of Disease Immunity: If your child can show immunity by blood test (titer) and has not had the vaccine, have your health care provider (HCP) fill in this box. Ask your HCP to mark the disease(s), sign, date, print his or her name in the space provided, and **attach signed lab reports**.

**#7** Be sure to **sign and date the CIS** in the upper right hand box, and return to school or child care.

**#8** If a school or child care makes a change to your CIS, staff will print their name in the middle bottom box and date to show that you gave approval.

Vaccine Trade Names in alphabetical order									
ActHIB	Hib	Engerix-B	Hep B	Ipol	IPV	Pentavalente	DTaP + Hep B + Hib	TriHIBit	DTaP + Hib
Adacel	Tdap	Fluarix	Flu (TIV)	Infanrix	DTaP	Pneumovax	PPSV or PPV23	Tripedia	DTaP
Afluria	Flu (TIV)	FluLaval	Flu (TIV)	Kinrix (Knrx)	DTaP + IPV	Prevnar	PCV or PCV7 or PCV13	Twinrix (Twnrx)	Hep A + Hep B
Boostrix	Tdap	FluMist	Flu (LAIV)	Menaetra	MCV or MCV4	ProQuad (PrQd)	MMR + Varicella	Vaqa	Hep A
Cervarix	HPV2	Fluvirin	Flu (TIV)	Menomune	MPSV or MPSV4	Quadracel (Qdrel)	DTaP + IPV	Varivax	Varicella
Comvax (Cmvx)	Hep B + Hib	Fluzone	Flu (TIV)	Pediarix (Pdrx)	DTaP + Hep B + IPV	Recombivax HB	Hep B		
Daptacel	DTaP	Gardasil	HPV4	PedvaxHIB	Hib	Rotarix	Rotavirus (RV1)		
Decavac	Td	Havrix	Hep A	Pentacel (Pntcl)	DTaP + Hib + IPV	RotaTeq	Rotavirus (RV5)		

Vaccine Abbreviations in alphabetical order							
DT	Diphtheria, Tetanus	Hep A (HAV)	Hepatitis A	MPSV or MPSV4	Meningococcal Polysaccharide Vaccine	Rota (RV1 or RV5)	Rotavirus
DTaP	Diphtheria, Tetanus, acellular Pertussis	Hep B (HBV)	Hepatitis B	MMR / MMRV	Measles, Mumps, Rubella / with Varicella	Td	Tetanus, Diphtheria
DTP	Diphtheria, Tetanus, Pertussis	Hib	<i>Haemophilus influenzae</i> type b	OPV	Oral Poliovirus Vaccine	Tdap	Tetanus, Diphtheria, acellular Pertussis
Flu (TIV or LAIV)	Influenza	HPV	Human Papillomavirus	PCV or PCV7 or PCV13	Pneumococcal Conjugate Vaccine	TIG	Tetanus immune globulin
HBIG	Hepatitis B Immune Globulin	IPV	Inactivated Poliovirus Vaccine	PPSV or PPV23	Pneumococcal Polysaccharide Vaccine	VAR or VZV	Varicella

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